



Facultatea
de
Științe
Economice

UNIVERSITATEA DIN ORADEA

FACULTATEA DE ȘTIINȚE ECONOMICE

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1. **Name of programme (subject)**– Human Resources Analyst code COR - 342306
2. **Programme category** – specialization
3. **Type of programme**– specialization, CNFPA(The National Council for Adult Professional Training n.t.) accredited course
4. **Type of tuition** – face-to-face courses, using the eduMeReU educational software and Moodle virtual communication platform, workshops
5. **Duration + total number of hours + number of credits (if any):** 8 weeks - 100 hours of course, the duration is conditioned by the manner in which these hours are organized on weeks and days.
6. **Utility of programme – argumentation of the necessity of existence, introduction and promotion of such a programme:** to meet the needs of the people working or wishing to work in the field of human resources.
7. **Programme mission**– *to develop and provide training programmes in the field of human resources management* in order to apply within the organizations fair and coherent human resources management policies emphasizing: continuous long-life training of all the employees, the promotion of equality of chances within the firms, on the labour market and the efficient use of human resources.
8. **Target – group** – people wishing to be trained and work in human resources departments.
9. **General objectives of the program / General competences**
 - to estimate the resources and expenses necessary to carry out human resources activities
 - to manage the work relation system of the organization
 - to organize and manage the data base of the Personnel records
10. **Curriculum** (stating the number of hours afferent to each type of activity: course, practical activity, assessment): theory 38 hours, practice 56 hours, assessment 6 hours
11. **Programme coordinator**–Associate professor Maria-Madela Abrudan, PhD
12. **Finalization** (diplomas, certificates affidavit etc.) –CNFPA accredited certificates
13. **Supplementary information:** <http://steconomice.uoradea.ro/cfp-mru/>